

MEMO

DT: March 3, 2018

TO: Eden UCC Church Council

FR: Eden UCC Board of Trustees, Jim Fryer, Co-Chair

RE: Recommendation re West Wing Men's Restroom Repairs

The Eden Church Board of Trustees requests a budget not-to-exceed \$18,000 to repair water damage, and to move the urinal and refurbish or replace the stalls in the West Wing Men's Restroom. If granted, funds for this proposed project would be drawn from the Building Maintenance Reserve Fund.

The scope of work follows:

1. The contractor will remove and replace about 8 feet of wall on the south/west corner that has been damaged by water intrusion over many years. Remove and re-install the window if needed, replace the 2 x 4s, paper insulation and three applications of stucco on the wall, and re-build the floor beams and subfloor that have been damaged. Then replace the drywall, including taping and infill, and add vinyl wall up to 4 feet.
2. As a separate item, the contractor will replace the existing urinal with a larger one at a higher elevation, repairing the drywall as needed.

The Trustees have received one bid for both portions of the project described above in the amount of \$13.6K. The bid does not include:

1. Replacement of floor covering and mopboard
2. Interior and exterior painting
3. Hidden conditions, e.g., possible removal and replacement of the window

A second bid was expected to be received today, March 2, 2018, but has not yet been received.

The RFP was sent to four other contractors, but no other bids or intentions to bid have been received to date.