

Hayward Area Faith & Community Leaders Coalition

February 12, 2016

Hayward Area Faith and Community Leaders Coalition
c/o South Hayward Parish
Attn: Ms. Betty Deforest
27287 Patrick Ave.
Hayward, CA 94544

Hayward Unified School District
Attn: Superintendent Stan "Data" Dobbs
24411 Amador Street
Hayward, CA 94544

Dear Mr. Dobbs:

The Hayward Area Faith and Community Leaders Coalition respectfully requests the following information from the Hayward Unified School District, preferably in electronic format. We will provide a portable storage device when the following data is ready for transfer:

- All official Board of Trustees Minutes, January 1, 2014 to the present
- Internet links to video recordings (or video recordings, if links are not available) of HUSD Board of Trustees Meetings, January 1, 2014 to the present
- All Approved Minutes for Committees to which the HUSD Trustees are assigned to serve

In addition, we respectfully request an accounting of the following, also preferably in electronic format which we will arrange to pick up on the portable storage device we will supply:

- Attendance records for the HUSD Board of Trustees, January 1, 2014 to the present
- Voting records for the HUSD Board of Trustees, January 1, 2014 to the present
- Attendance records for Committees to which the HUSD Trustees are assigned to serve
- Voting records for Committees to which the HUSD Trustees are assigned to serve
- Trustees' Travel & Meeting Expenses, January 1, 2014 to the present
- Board Policy regarding attendance, voting, including participation by phone

Our Coalition will remunerate the District for the fees associated with providing these records to us. Please confirm the estimated dollar amount required prior to completing the work. Also, if the work cannot be completed within three (3) weeks of receipt of this letter, please provide us with an estimated completion date as soon as possible. We would also appreciate acknowledgement of the receipt of this request.

To notify us as to when the data is ready for transfer to our portable storage device, or if you have questions about our request, please contact Attorney Robert Sakai at 510-538-6407.

Sincerely,

Betty DeForest & Rev. Dr. Arlene K. Nehring

On behalf of the Hayward Area Faith and Community Leaders Coalition