

Hayward High Youth Empowerment Programs

Design Team

Wednesday, June 15, 2011 (6:30PM to 8:00PM)

Hayward High School (Library)

1633 East Avenue, Hayward, CA 94541

FACILITATORS' AGENDA

TIME	ITEM	LEAD & SUGGESTED KEY POINTS
6:15PM	Sign-In & Refreshments	
6:30PM	Welcome	Lead: Arlene (10 mins.) <ul style="list-style-type: none">• Welcome everyone• We are exciting to launch the Design Team process• Supervisors Miley and Lockyer have committed \$70,000 to help develop youth violence prevention programs in Cherryland and South Garden, as envisioned by the Youth Investment Round Table• The Round Table has agreed to: 1) design youth engagement programs for HUSD that will be piloted at Hayward High, 2) appoint a Design Team to create and implement the YEPs, and 3) develop and implement a plan to bring an FQHC to HH• Review what we want to accomplish today (objectives)• Desired results of this year: engage youth and families in the design of programs; develop plan(s) that outline short, medium and long-term goals; seek funds and partners to help implement and achieve long-term goals
6:40PM	Introductions & Expectations	Lead: Arlene (15 mins.) <ul style="list-style-type: none">• Everyone briefly introduces their name, organization, and what they would like to achieve by the end of the meeting
6:55PM	Overview of Design Process	Lead: James (5 mins.) <ul style="list-style-type: none">• Explain what the Design Team Steering Committee has planned for the Design Team• Meeting 1 (June 15): Entire Design Team briefly reviews <u>challenges</u> faced by youth and their families AND the <u>strengths</u>, <u>assets</u> and <u>resources</u> that help youth and their families overcome these challenges• Meeting 2 (week of July 25): Representatives of Design Team conduct action planning to draft the timeline of the design process• Meeting 3 (to be scheduled in August): Entire Design Team reviews and provides feedback to strengthen the draft Action Plan/Timeline• During the school year: Entire Design Team meets 3-4 times to receive updates on the status of the work, provide feedback on the programs, and continue to strengthen the model
7:00PM	Defining Youth Empowerment & Family Engagement Programs	Lead: Maricela (5 mins.) <ul style="list-style-type: none">• Briefly define Youth Empowerment & Family Engagement Programs (e.g., core components/principles and examples)

7:05PM	Review of Challenges Youth Face	<p>Lead: James (15 mins.)</p> <ul style="list-style-type: none"> • Based on number of participants, break into smaller groups. • Each group will have a poster paper that lists some of the challenges that youth face • Small group review (8 minutes): Review, clarify, and add to the list of challenges • Large group sharing (7 minutes): Each group briefly reports back on the key discussion and any new additions
7:20PM	Review of Challenges Parents Face	<p>Lead: James (15 mins.)</p> <ul style="list-style-type: none"> • Based on number of participants, break into smaller groups. • Each group will have a poster paper that lists some of the challenges that parents face • Small group review (8 minutes): Review, clarify, and add to the list of challenges • Large group sharing (7 minutes): Each group briefly reports back on the key discussion and any new additions
7:35PM	Defining Success	<p>Lead: James (15 mins.)</p> <ul style="list-style-type: none"> • (5 minutes) Ask members of Design Team to visualize walking through the halls of Hayward High in the future (say school year 2012-2013 or 2013-2014): What do you see, feel, hear (smell/not smell, taste) from youth, parents, staff, the environment, etc. if we are successful in developing quality youth empowerment and family engagement programs. • (10 minutes) Ask members to share their thoughts (written on half-sheets of paper) and place on sticky wall
7:50PM	Next Steps, Questions & Feedback	<p>Lead: Arlene (10 mins.)</p> <ul style="list-style-type: none"> • Ask for volunteers to participate in July's action planning session (must have school/school district, demographically diverse student and parent, and provider representatives) • Ask for date and time preferences • Ask for meeting location preferences • Review list of meeting expectations • Ask for any questions or feedback from members for Steering Committee to address
8:00PM	Meeting Adjournment	<p>Lead: Arlene</p> <p>Thank everyone for participating!</p>